

Call to Order

President Robin Smiley called the meeting to order at 1:04 p.m. at the Hillman Branch of the Montmorency County Public Library.

Board Members Present (in alphabetical order): Mary Burek, Ellen Klein, Robin Smiley, Diane Tokarski and Pat West

Board Member Absent (in alphabetical order): None

County Commissioner: None

Staff Members Present: Lori Haas - Director

Approval of Agenda

Mary Burek made the motion to approve the agenda as written, Ellen Klein seconded. All in favor, motion carried.

Approval of Bills

Robin Smiley made the motion to accept the bills as presented, Diane Tokarski seconded. All in favor, motion carried.

Minutes of Meeting

One correction to be made is a typo on page 2. Mary Burek made the motion to accept revised June 8, 2020 minutes, Ellen Klein seconded. All in favor, motion carried.

Public Comment

None

Old Business

Pat West made the motion that the board hold the directors review after the next meeting August 10, 2020 at the Hillman Branch of the Montmorency County Libraries, Robin Smiley seconded.

New Business

A tribute to former board member, Patt Hopkins, who recently passed away, was discussed. It was decided to plant a hydrangea tree near the patio at the Atlanta Branch. Because of her love for mysteries, memorial book plaques will be placed in many of her favorite books.

Directors Report

Director Lori Haas again discussed the concerns that the Covid-19 pandemic has presented. She stated that the current procedure of having the public call for appointment times to borrow items or to enter the when visited if librarian approves, is working well. As expected, circulation numbers are down. Today starts the procedure of "grab and go", more on this later. The libraries will continue to follow the guidelines as presented by the Library of Michigan. Masks, gloves and temperature checks are required. She stated she will purchase from grants received, 6 laptops for patrons to use on the libraries properties. One of doors is leaking at the Lewiston library, grants are being pursued. 2 Patio sets were order for the Atlanta library, other libraries have outside seating. All our librarians will become notaries for our patrons use. Lori discussed the Financial Report. Unrecorded grants were received in the amount of \$14,000 and penal fines have not yet been distributed. Wi-Fi boosters will be installed at the libraries where needed and Plexiglas barriers for the staff counters to be installed at the Atlanta and Hillman libraries. They are in place at Lewiston. The librarians are assisting patrons in using their devices in printing. They are also increasing library awareness and information about the many library functions.

The Libraries reports:

Sheila from Atlanta reports: As you all know, we are working to establish what our new normal will look like. Curbside service has been working well and still seems to be preferred by our avid readers over coming into the building. Computer users are resigned but understanding that we have not yet opened that service up. We have encouraged people to email us their documents that need to be printed and that is going well. We have also had many people who sit in the chair outside my window and talk me through what they need to have done on-line. We've also seen a nice rise in monetary donations when people feel you are going above and beyond to help them. Circulation numbers for June were down considerably. We circulated 334 items in that first 3 weeks. (A normal number is closer to 1,400). In order to help boost those numbers we are posting the titles and authors of the new books we catalog each week. We are also calling patrons who we know enjoy a given genre and letting them know we have something new that they might enjoy. For new children's materials we are taking pictures and displaying them directly over the tubs where they pick up the Summer Reading Program projects. We have added over 100 new books and movies since we opened on June 8th. As we are understandably slower right now, I plan to use this time for additional training for our staff. Next week Janet and Lonny will begin taking on-line classes for MeL basics. There are several free beginner courses that would benefit our newer employees and even a few refresher classes to get the rest of us back up to speed. I have also put together a list of things we can be working on at each branch while we have extra time on our hands. This is the perfect time to do things like update our spine labels so they include series titles, volume numbers, and have consistent information across all 3 branches. Now is also the time for weeding our collections, reorganizing sections such as beginner readers and board-books, and to do any catalog modifications needed for those changes. We have also been brain-storming on new drawings and ways to engage the kids and their families. Please know that we appreciate your efforts to keep us healthy and happy!

Tina from Hillman reports: Good afternoon. Hope everyone is well! It has been a crazy few months. Our opening was slow but we are continuing to see more patrons daily. We are doing more copying, printing & faxing also. This past week tax forms have become very popular! I have put out folding chairs for internet users and they are usually full in the mornings & evenings. The SRP started out great...we had 90 children pick up folders. Week 2 we had 66 children participate, wk 3 = 62 & wk 4 = 57. The "Grab & Go" is starting a little slow. We have many patrons placing holds and doing curbside. (They are patiently waiting for new released books). Our signs have been put out for the millage. The mulch was delivered & spread and looks great. Stay Well!

Wendy from Lewiston reports: Our curbside pickup is going great and our Lewiston Community has been very supportive. We have only had around five. Patrons sign up for appointments, but it's only Thursday. We have been doing a lot of faxes and printing for people. They come and knock on the door and get all of their needs met. I also have been doing a lot of updating for people of their ipads and phones. Our siding project is complete and looks great. I have included some photos so you can see! Now on to our next project. The FOLL have decided that every Tuesday in July from 10 - 11 out by the shed they will take donations, which has been a huge help to us. The FOLL will also be having a book sale August 7th from 12 - 2 and the 8th from 9 -3m they rescheduled from Father's Day weekend. SRP is going great and everyone is so understanding and thankful

that we have made it so easy for them to pick up materials and projects in the totes. I however miss the interaction with kids, as SRP is one of my Favorite things we do! Other than that things are quiet and moving along just as we would expect them to be. Stay healthy and safe.

Next Meeting Scheduled

The next meeting is scheduled for August 11, 2020 at the Hillman Branch at 1:00 p.m.

Adjournment.

Mary Burek made a motion to adjourn at 1:53. Ellen Klein seconded. All in favor, motion carried.

Respectfully submitted,
Pat West